

## **Returns Form**

In order for your refund to be processed quickly please fill in the following information in full.

Full Name: \_\_\_\_\_

Invoice number: \_\_\_\_\_

			Return	
Quantity	Item Name	Colour	Code	Return Codes
				1. Too Big
				2. Too Small
				3. Unsuitable
				4. Different from online
				5. Wrong Colour
				6. Damaged
				7. Different than
				expected

Anything else you would like us to know:

Instructions for your return - THIS IS REALLY IMPORTANT:

All items must be returned **having not been installed** and in their **original packaging** along with **all screws and fixings.** 

- 1. Once this form has been completed with all information required, please include a copy inside the box.
- 2. Repackage the goods in their original packaging. Please ensure all packaging and polystyrene is not broken when looking at the lights or a £5.00 packaging charge will apply.
- 3. Please drop us an email at <u>sales@thewalllightingcompany.co.uk</u> with your order number, lights you are returning and reason.

Goods will take two to three days to reach us once sent. The unpacking and thorough checking of returned items with take a further couple of days. Once we are sure the goods were correctly re-packed and are still in perfect condition, we will reimburse the funds back to your credit or debit card.

Although we aim to process as fast as possible, the total refund time can take up to 10 working days